



TRAINING COURSE

ON

Effective Practice of Monthly Tax Return Preparation and Declaration

Course Overview

The real practical training course on Monthly Tax Return Preparation and Declaration is essential for all participants to gain knowledge/skills and the real practical experiences of Monthly Tax Return Preparation and Declaration to build your capacity in order to prepare and process the Monthly Tax Return documents including declaration for your companies.

Course Objective

At the end of this training course, participants will be able to:

- Understand the relevant laws and regulations of monthly tax return;
- Prepare documents and declaration of monthly tax return for companies; and open discussion;
- Understand the 4 forms of monthly tax return which participants can adapt for their real practices in the companies.

Course Content

1. Introduction to General Provisions
2. Prepayment of Profit Tax
3. Return for Withholding Tax
4. Return for Value Added Tax
5. Return for Tax on Salary
6. General Overview on Specific Tax on Certain Merchandises and Services
7. Sales Record
8. Purchase Record
9. Withholding Tax Schedule
10. Tax on Salary Calculation
11. The real practices of calculation case study filling the monthly tax return form (4 forms)



20 May 2017

Time: 8:00am to 5:00pm

Venue: Hotel



Deadline:

19 May 2017

Target Participants

This training course is designed for General Managers /Finance Managers/ Finance controllers, Finance and Accounting staffs from Private Sectors. People who are in charge of preparing annual tax return documents and declaration for their companies.

Training Fee

(Fee is inclusive of Lunch and learning materials. Certificate of completion provided)

- Direct Member: **USD 100 Nett/person**
- Member of GMAC, MBCC, CMA, IBC, ACRA, BBAC, EuroCham, AMCHAM, MAC: **USD 115 Nett/person**
- Non Member: **USD 130 Nett/person**

Registration



Mr. ORM Ponnareay
or Mr. VANN Sela

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About Trainer

Mr Khem Puthearith (Master of Finance)
Specialties: Specialization: Accounting and Taxation

Mr. Khem Puthearith had experience in assurance service in PricewaterhouseCoopers (PwC), one of big four accounting firms. After leaving PwC, he was an ex-finance controller of an international pharmaceutical company. He had joined Ben Line Agencies (Cambodia) since the position of Accounting Team Leader and was promoted to Branch Manager from April 2013 to July 2016.

Currently, Puthearith serves position as a Director for TPLS Consulting Solution Co.,Ltd as a local professional tax and accounting firm by providing consulting services for many local and international clients in accounting and tax services. He obtains Bachelor Degree in Business Accounting and Master Degree in Finance. Practically, he also perceives and receives professional technical experiences with different International NGOs and business companies for more than 5 years which focus on financial management, taxation, accounting procedure and management, procurement, internal control, budget preparation and analysis and financial report, financial policy and procedure development, budget negotiation and analysis, and internal auditing. He is a dedicated and well-respected trainer through his performance, knowledge, skills, attitude, experience and communication.